

(Centuri Instructions)

## Retrieving a Message

1. Dial the access number: 973-283-7605 or 800-540-9646

(You may also access your mailbox by calling your telephone number while it's forwarded. Then as soon as the greeting comes on, press \* then go on to Step 2)

2. The prompt will ask you to enter your *mailbox* number \_\_\_\_\_, then press the \* sign.
3. The prompt will ask you to enter your *password* \_\_\_\_\_, then press the \* sign.
4. The prompt will then inform you of the number of message you have.
5. Press (5) to *listen*.
6. Command Buttons and Functions when in *listen* mode:
  - 1 (1) – back up eight seconds in current message
  - 2 (2) – advance eight seconds in current message
  - 3 (3) – delete current message
  - 4 (4) – play previous message
  - 5 (5) – keep current message
  - 6 (6) – play next message
  - 7 (7) – to reply
  - 8 (8) – Forward
  - 9 (9) – to cancel current menu
  - 10 (0) – to pause during message playback, and again to unpause
  - 11 (#) – will give # from which caller dialed (caller ID)
7. Hang up – you have successfully retrieved your messages.

(rev. 2/08)